

# **PASCOAG UTILITY DISTRICT - BOARD OF UTILITY COMMISSIONERS**

## **MEETING MINUTES**

**The regular meeting of the Pascoag Utility District Board of Utility Commissioners will be held on Monday, September 22, 2008 at 6:00 pm in the District office, Pascoag 253 Pascoag Main Street, Pascoag, R.I.**

**Members Present: Chairman Albert Palmisciano, Vice-Chair Ann Polacek, Commissioners William Mageau, Thomas Partridge, Adrien Trudeau, Brian Choiniere**

**Members Absent: Dennis Whitman**

**Also in Attendance: Theodore Garille, General Manager; William Bernstein, General Counsel**

**Chairman Palmisciano opened the meeting at 6:08 pm.**

### **1. Pledge of Allegiance**

### **2. Public Comment**

**Mr. Rylah expressed concern over the lack of asphalt on George Eddy Drive and wanted to know when it will be replaced. There was a three**

way agreement to transfer some funds from the District, some funds from the contractor \$1,800 and the owner also contributed \$500 was all sent to the owner of the property. At this point it is up to the owner to fix the road with those funds.

### **3. Committee Comments**

**Electric Subcommittee-** Mr. Partridge presented information on a 5KW system. The Electric Subcommittee has endorsed the project and would like the full Board to approve the project

**Water and Finance Subcommittee-** Mr. Palmisciano discussed the Water Automatic Meter Reader project. This project would be subsidized with the STAG grant fund.

### **4. Good and Welfare of the District**

#### **A. PUC Data Request – Docket No. 1725**

Ms. Allaire reviewed the customer shut off information. The average customer balance is around \$129.41. Ms. Allaire stated that 35 residential standard customers were disconnected in the month of August. Pascoag Utility District sent out 643 disconnection notices. There were also 13 customers who broke written agreements.

Motion to receive and file made by Mr. Partridge, seconded by Mr. Trudeau. The vote in favor was unanimous.

#### **B. Employee Recognition**

A tree fell on a house and PUD's linemen John Blodgett and Matthew Dupuis responded. Even though the electricity was intact, John and Matt stayed with the customer until the situation was under control.

**The husband called to say thank you because he was in the hospital and wasn't able to be with his wife during the emergency.**

#### **C. Thank You**

**Ms. Nault had a house fire earlier in the month and donations were being made to help the family get back on their feet. Pascoag Utility District forgave the \$25 balance on Ms. Naults' electric account and also put \$25 toward her future account.**

#### **D. Public Power Month**

**Ms. Downs presented information on Public Power Month activities that will take place in October. The District plans on holding five Public Power events. There will be an Open House at the District Office, a Business Breakfast for Commercial and Industrial Customers, and a Customer Appreciation Day. Ms. Downs and Mr. Piccardi will go to A.T. Levy School to do a presentation on electrical safety and conservation. There will also be a free Solar/Wind Workshop for Pascoag Utility District Customers. These events will be free to all customers.**

#### **E. Home Depot Partnership**

**Ms. Downs informed the Board about the new CFL Recycling Partnership with Home Depot. Ms. Downs worked with Mr. Dubawikz from Home Depot, to start a CFL Recycling campaign at the District Office. Every Thursday night customers will be able to bring in their burned out, unbroken CFL light bulbs and then PUD staff will bring them to Home Depot where they will be recycled. Home Depot will**

also have a booth at the Open House and will have energy efficient information with them. They will also be running a children's workshop at the Open House.

#### **F. PUD Newsletter**

The Board reviewed the in-house office newsletter.

Motion to receive and file made by Mr. Partridge, seconded by Mr. Mageau. The vote in favor was unanimous.

#### **5. Approval of Minutes**

- Regular BUC Meeting- August 25, 2008
- Water Subcommittee Meeting-August 25, 2008
- Finance Subcommittee Meeting- August 25, 2008

Mr. Partridge made a motion to approve the minutes, seconded by Mr. Mageau. The vote in favor was unanimous.

#### **6. Unfinished Business**

- 08-02 NYPA Transmission Charges

Mr. Elia Germani wrote a letter to FERC on Pascoag Utility District's behalf. Mr. Garille will be having a teleconference call tomorrow with NYPA. Unfortunately, none of the out of state allatees wrote any letters or voiced any concerns over the transmission charges. Pascoag Utility District will insist on identifying the people responsible and work to get reimbursed for these charges.

## **7. New Business**

- **08-20 Approval of 2009 Budgets-Water and Electric Department**

**Mr. Palmisciano stated that the Finance Subcommittee met and went over the 2009 Water and Electric Budgets extensively with management. The Finance Subcommittee has endorsed the Budget and would like the full Board to approve the 2009 Water and Electric Budget as submitted. Mr. Choiniere made a motion to approve the 2009 Water and Electric Budget as submitted. The motion was seconded by Mr. Mageau. The vote in favor was unanimous.**

- **08-21 Action Item: AMR Water**

**Mr. Guertin presented information on the identified project of Automatic Water Meter Readers that would use the remaining STAG Grant Funds. The Automatic Meter Readers would benefit the District by allowing the meter reader to read the meters faster, more accurately and be able to alert the customer to water loss sooner. This would also give PUD the ability to read the meters monthly instead of quarterly. Mr. Trudeau made a motion to approve the purchase of AMR's subject to STAG Grant Funding and voter approval. Mr. Mageau seconded the motion. The vote in favor was unanimous.**

- **08-22-Solar Project-District Office**

**Mr. Partridge stated that the Electric Subcommittee had met and endorsed the Solar Project for the District Office. Mr. Partridge made a motion to approve the Solar Project. Mr. Mageau seconded the**

**motion. The vote in favor was unanimous.**

## **8. Financial Reports**

### **A. Electric Department- June 2008**

### **B. Water Department- June 2008**

**Ms. Allaire presented information on the Electric and Water Department Financial Reports for June. Mr. Choiniere made a motion to receive and file which was seconded by Mr. Partridge. The vote in favor was unanimous.**

## **9. Adjournment part**

**Mr. Partridge made a motion to adjourn, which was seconded by Mr. Mageau. The vote in favor was unanimous. Chairman Palmisciano adjourned the meeting at 7:09 pm.**

**All meetings of the Pascoag Utility District are subject to the open meetings laws, which include requirements for access by the physically challenged. Anyone wishing to attend these meetings, who may have special needs for access or services such as a sign language interpreter, must contact the District at 568-6222 forty-eight (48) hours prior to the scheduled meeting.**

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**Brian Choiniere, Secretary**

**Board of Utility Commissioners**

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**Desarae Downs, Recording Secretary**